

Literacy Committee--Meeting Minutes

November 3, 2016

Members Present: Dyane Barnett, Keri Weirich, Allison Ratcliffe, Kortney Nichols, Morgan Clark, Theresa Casile, Vickie Demasi, Cammie Ledford, Joe Nixon

Goal: Determine 2-5 non-negotiables in literacy instruction based on data from reading survey.

1. **Read Aloud** – The committee agreed that the depth of knowledge can be increased. This could be a good area to do monthly PD with a make and take before school or during planning to increase thoughtful planning and resources for instruction in read aloud.
2. **Small Group INSTRUCTION** – This includes guided reading, literacy circles, strategy groups and conferences and can be determined with teacher professional judgement. The committee would like to work toward making small group instruction more doable for teachers. It was determined that an emphasis on using data to determine the most effective type of small group instruction is needed.
3. **Written Response to Reading** – The committee agreed there is a large need for PD and implementation in all grade levels. The committee discussed the need for teams to look at student writing in PLT's

The committee did not feel it was critical to choose five non-negotiables at this time. It was decided that the three listed above are a critical starting point.

As we discussed the our goal of collecting data through walk-throughs, it was determined the committee needs more planning time to make sure we use the correct tool.

Agenda for ½ day of planning

- Define non-negotiable
- Create a Walk-Thru tool or Look For – possibly a Google Doc
- Create a rubric for the committee to use along with the Google Doc to keep us 'calibrated'.
- Determine a schedule for gathering preliminary data

Mr. Nixon is initiating an email to schedule our day of planning on possibly December 6 or December 9.